



## WELCOME

In order to receive CE Credit, you will be required to remain for the **ENTIRE** program. You may leave the class **ONLY** at the schedule break or for a short restroom break.

If you are approached by a class representative while out of class, you will be asked to return to class and you **MAY NOT** receive CE Credit.

### Classroom Policies

- Be on time at the beginning of class and after breaks. Sometimes latecomers are allowed in the room for the information; however, they are not receiving CE credit.
- Sign in as proof of your attendance.
- Turn off all cell phones, pagers, laptops, etc. and put aside newspapers, magazines and other personal business. Usage of electronic devices is permitted when the informational packet has been sent to attendees ahead of time.
- Disruptive or inattentive attendees may be asked to leave.
- At the conclusion of the program, complete and turn in the Evaluation Form.
- To receive credit and have your information transmitted to the G.R.E.C. or the G.R.E.A.B., you must complete after class and turn in the Certification form.

Absolutely **NO** recruiting for employment opportunities, or for any real estate brokerage firm, is allowed in the class or on the board premises. Promptly report any recruiting effort by any person to the I-85N Board of REALTORS® at 770-670-6410.